



**Information for Applicants for the Position of**  
**SUPERINTENDENT**  
**Duarte Unified School District**  
**A Dynamic Professional Opportunity**

**THE POSITION**

The Board of Education of the Duarte Unified School District invites highly qualified educational leaders to apply for the position of District Superintendent.

**PROFESSIONAL PROFILE**

The Duarte Unified School District seeks a superintendent who:

- Has a successful track record of improving the academic achievement of all students
- Is a courageous leader willing to speak on behalf of all children
- Is a leader who is innovative and sees the possibilities for Duarte students
- Has a history of working collaboratively with school board members
- Has a strong record of partnering with civic and community groups
- Will place the needs of students first
- Is committed to promoting equity in a diverse community
- Is reflective of the values of the community and student population
- Holds a genuine belief that that all Duarte Unified students can achieve excellence and move successfully into college or career
- Will respectfully collaborate, communicate, engage, and empower others, both inside the organization and in the larger community
- Has demonstrated success and understands the needs of English language learners
- Is someone who will be a trainer, a mentor to administrators and be committed to their professional development

**PERSONAL PROFILE**

The Duarte Unified School District seeks a superintendent who:

- Is honest and transparent with all members of the educational community
- Is inspirational and motivational
- Is respectful of all in the community
- Has a high degree of personal integrity
- Is a life-long learner and will be open to suggestions from the community
- Has a sense of humor
- Is a strong communicator and a great listener
- Is culturally aware, values and is sensitive to the needs of a diverse student population and community

## DESIRED EDUCATION/EXPERIENCE (PREFERRED)

- A successful track record of improving the academic achievement of all students
- Successful experience in partnering with community groups
- A strong fiscal background and understanding of district budgets
- Successful experience working in diverse community settings
- A background and experience as a classroom teacher, site and district administrator experience desirable
- A proven track record of innovation toward 21<sup>st</sup> century skills environment

## SELECTION PROCESS

The Board of Education has retained Dr. Kent Bechler and Mr. Rich Thome of Leadership Associates to recruit qualified candidates. The consultants will screen applications and recommend candidates to the board for interviews and further consideration. Any contact with board members, in an attempt to influence the selection process, will be considered a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the district and communities of a candidate prior to a final decision.

## SALARY AND CONTRACT

The salary will be competitive and based upon qualifications and experience. A multi-year contract will be considered.

## APPLICATION REQUIREMENTS

To be considered, the candidate must provide:

- A fully completed application form
- A letter of application
- A resume
- Three professional references
- Verification of degrees and credentials (finalists only)

*All materials will be acknowledged and treated confidentially*

## THE DISTRICT AND COMMUNITY

The Duarte Unified School District, located in Los Angeles County serves approximately 3,000 students. Serving the communities of Bradbury, Duarte, and the Los Angeles County area known as South Monrovia Island, Duarte Unified School District (DUSD) is comprised of a child development center with three preschool campuses, one TK-6 Grade campus, four TK-8 theme-based academies, a comprehensive high school (9-12), an alternative education school, and the public charter school California School of the Arts-San Gabriel Valley, the first sister school of the prestigious Orange County School of the Performing Arts.

- Duarte Preschool (Andres Duarte, Beardslee & Maxwell)
- Valley View Elementary
- Andres Duarte Arts Academy
- Beardslee Dual Language Academy
- Maxwell Academy - An International Baccalaureate World School
- Royal Oaks STEAM Academy
- Mount Olive Innovation & Technology High School
- California School of the Arts - San Gabriel Valley
- Duarte High School

The District has recently undergone a grade-level reconfiguration, transforming itself into a premier regional school district, serving students from the entire San Gabriel Valley region. Learn more about DUSD's renaissance by reading our Competitive Advantage Plan [here](#).

Partners such as The City of Hope accent the unique educational opportunities available in DUSD. A talented staff, caring families and a supportive community work collaboratively to provide the skills, knowledge and learning experiences needed for children to achieve in college or career.

Our high achieving schools earn state and national honors for the exceptional programs we offer starting with preschool and continuing on to our 4-year Early College program with Citrus College. Duarte Unified offers dynamic educational opportunities, high-tech classrooms and quality instruction.

#### THE BOARD OF EDUCATION

Rev. Douglas Edwards, Board President

Ken Bell, Board Vice President

Reyna Diaz, Board Member

Dr. Irene Murray, Board Member

Tom Reyes, Board Member

*The Duarte Unified School District is an equal opportunity employer.*

#### APPLICATION

#### To Request Application Materials for the Duarte Unified School District Superintendent Position:

Send an e-mail to Becky Banning, Executive Assistant

[bbanning@leadershipassociates.org](mailto:bbanning@leadershipassociates.org)

Phone: 805.364.2775

#### Consultants:

**Kent Bechler, Ed.D.**

**Rich Thome**

#### Leadership Associates

3905 State Street, #7-407

Santa Barbara, CA 93105

[www.leadershipassociates.org](http://www.leadershipassociates.org)

**Applications must be completed and returned via email by 5:00 P.M. on May 14, 2018.**