



Information for Applicants for the Position of SUPERINTENDENT Cabrillo Unified School District A Dynamic Professional Opportunity

THE POSITION

The Board of Education of the Cabrillo Unified School District invites highly qualified educational leaders to apply for the position of District Superintendent.

PROFESSIONAL PROFILE

The Cabrillo Unified School District seeks a superintendent who:

- Is knowledgeable about K-12 instruction and effectively manages decision-making processes
- Has a strong fiscal background and familiarity with parcel taxes and bonds
- Possesses strong communication skills
- Has an understanding of facilities, including construction
- Has experience in dual immersion and social-emotional learning programs
- Possesses conflict resolution skills
- Understands the nature of our community
- Has experience in identifying and developing resources within the district and community

PERSONAL PROFILE

The Cabrillo Unified School District seeks a superintendent who:

- Will be visible in the schools and in the community
- Is an ethical, honest and transparent leader
- Is a visionary leader who can translate the vision into action
- Has an optimistic and calm, collaborative approach to the work
- Builds trust with staff, community and parents
- Brings fresh ideas and approaches to solving problems
- Focuses on what is best for students
- Has strong interpersonal skills
- Values the expertise of others

DESIRED EDUCATION/EXPERIENCE (PREFERRED)

- Masters degree or higher with a record of continuous learning (Doctorate preferable)
- An educator with K-12 experience in California
- A strong fiscal background and understanding of school finance
- A record of focusing on students and improving achievement in a diverse community
- Experience as a teacher, principal and as a district office administrator
- Bilingual candidates are invited to apply

SELECTION PROCESS

The Board of Education has retained Consultants Drs. Peggy Lynch and Fred Van Leuven of Leadership Associates to recruit qualified candidates. The consultants will screen applications and recommend candidates to the board for interviews and further consideration. Any contact with board members, in an attempt to influence the selection process, will be considered a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the district and communities of a candidate prior to a final decision.

SALARY AND CONTRACT

The salary will be competitive and based upon qualifications and experience. A multi-year contract will be considered.

APPLICATION REQUIREMENTS

To be considered, the candidate must provide:

- A fully completed application form
- A letter of application
- A resume
- Three professional references
- Verification of degrees and credentials (finalists only)

All materials will be acknowledged and treated confidentially

THE DISTRICT

The Cabrillo Unified School District is located just south of San Francisco on the beautiful Pacific Coast. The District was established on July 1, 1965 and encompasses an area of approximately 135 square miles. The District currently operates four elementary schools, one intermediate school, one high school, a continuation school, and an adult education program. The Mission of the Cabrillo Unified School District - an exemplary learning community committed to valuing our distinct cultural identities - is to develop critical thinkers and socially responsible citizens who actively participate in their individual learning and development and are fully prepared to embrace their next challenge. We accomplish this by utilizing our unique natural resources and engaging the entire Coastside community and its partners in providing a rich and academically rigorous curriculum in a safe and nurturing environment.

THE COMMUNITY

The Cabrillo Unified School District is located in the City of Half Moon Bay (San Mateo County). The San Mateo County Coastside is made up of over 300 square miles of beautiful California countryside, with easy access to sandy beaches, redwood forests, and open spaces. The Coastside encompasses the cities of Half Moon Bay, Montara, Moss Beach, El Granada, San Gregorio, La Honda, and Pescadero. The Half Moon Bay Coastside is a flourishing community and has a rich and colored history. From the original 'Spanish Town', the rum runners of the 20's and 30's, to the prospering farming, fishing, and floral industries today, the Coastside supports a thriving economy and a happy population.

THE BOARD OF EDUCATION

Sophia Layne, President
Kimberly Hines, Vice President
Lizet Cortes, Clerk
Mary Beth Alexander, Member
Freya McCamant, Member

The Cabrillo Unified School District is an equal opportunity employer.

APPLICATION

To Request Application Materials for the Cabrillo Unified School District Superintendent Position, send an e-mail to Becky Banning, Executive Assistant, at bbanning@leadershipassociates.org.

Consultants: Peggy Lynch, Ed.D.; Fred Van Leuven, Ed.D.

Leadership Associates
3905 State Street, #7-407
Santa Barbara, CA 93105
www.leadershipassociates.org
Phone: 805.364.2775

Applications must be completed and returned via email by 5:00 P.M. on April 5, 2019.